Local Volunteer Neighborhood Oversight Committee (LVNOC) Meeting No. 1

Thursday, September 24, 2015
6:00 p.m. to 7:00 p.m.

Rancho Cienega Park Childcare Center
Multipurpose Room
5001 Rodeo, Los Angeles, CA 90016

Subject: Proposition K Project Scope

City of Los Angeles
Council District 10 - Herb J. Wesson Jr. - Council President

Department of Public Works/ Bureau of Engineering
Architectural Division/ Prop K- Kids for LA Program
SPFA Architects
PROPOSITION K - L.A. FOR KIDS PROGRAM
RANCHO CIEGEGA SPORTS CENTER
Project: WO #E1907694

LVNOC Meeting No. 1
Local Volunteer Neighborhood Oversight Committee (LVNOC)
Rancho Cienega Childcare Center- Multipurpose Room
5001 Rodeo Road, Los Angeles, CA 90016
September 24, 2015
6:00 p.m. to 7:00 p.m.

Committee Members:
Carol Gordon
Chris Cowser
Clint Simmons
Eva Aubry
Alida Lopez
Dexter Cook
Chris Shoaf

AGENDA

1. Introduction 3 min
   - City Staff (RAP & BOE)
   - LVNOC Members

2. Overview and Objectives 5 min
   - Proposition K Program Requirements
   - What is LVNOC and its role?
   - Selection of the LVNOC Chairperson – ACTION ITEM

3. Project Description and Schedule 10 min
   - Scope of Work
     o Fitness Annex
     o Lighting & Shade Structure
     o Master Plan/Overall Project
   - Project Milestones

4. LVNOC Discussion and related Actions 20 min

5. Community Comments and Questions 20 min

6. Next Steps 2 min

Department of Public Works/Bureau of Engineering
Architectural Division - Recreational and Cultural Facilities Division
Project: Rancho Cienega Sports Complex  
List of Topics: Volunteer Neighborhood Oversight Committee  
- Prop K & VNOC Objectives  
- Selection of VNOC Chairperson  
- Project Scope and Schedule  
- Questions & Comments  

Project Phase: Design Development  
W.O. #: E1907694  
Address: 5001 Rodeo Road  
MTG Location: Rancho Cienega Childcare Center  
5001 Rodeo Road, Los Angeles CA, 90016  
Design Team: Bureau of Engineering, SPFA Architects  
VNOC MTG Minute No.: 1  
Date: 9-24-15  
Time: 6:00-7:00 PM  

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Name</th>
<th>Organization/ Title</th>
<th>Tel # / E-Mail</th>
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<tbody>
<tr>
<td>Eva Aubrey</td>
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Project Milestones:  
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>9-21-2013</td>
<td>Design Competition Kick Off Meeting</td>
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<tr>
<td>2-3-2014</td>
<td>Design Competition Final Presentation</td>
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<tr>
<td>11-6-2014</td>
<td>Schematic Design Phase Notice to Proceed Issued</td>
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<tr>
<td>5-21-2015</td>
<td>Presentation to Cultural Affairs</td>
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<td>9-11-2015</td>
<td>Design Development Notice to Proceed</td>
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<td>9-25-2015</td>
<td>VNOC Meeting No. 1</td>
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<td>10-21-2015</td>
<td>VNOC Meeting No. 2</td>
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<td>VNOC Meeting No. 3</td>
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<td>* TBD</td>
<td>Construction Document Phase NTP</td>
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<td>* TBD</td>
<td>Bid &amp; Award Phase</td>
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<td>* TBD</td>
<td>Construction</td>
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<tr>
<td>* TBD</td>
<td>Post Construction</td>
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### Introductions

**1.1 OA:** Conducted the meeting as host, and began with open introductions.

**KB:** Introduced the project goals as related to Council Office by the Community. Also reiterated the Council Office’s stance to find the necessary funding to bring the full vision of the project to fruition.

**ND:** Introduced the Prop K funded line items within the overall project, which include shading security lighting, and a fitness annex. Mr. Drucker also provided a detailed description of the Prop K agenda, program requirements, and the VNOC’s purpose (see attachment No 1.).

**OA:** Provided brief a description of the design competition process, and the selected design.

### VNOC Chair Person Selection

**2.1 CSH & EA nominated Clint Simmons to be the VNOC Chairperson.**

A vote was taken and Mr. Simmons was officially selected as the VNOC Chairperson for this project via a unanimous decision.
### Design Comments

**3.1** Comments were received from the VNOC members on the following subjects:

**Playground location:**
CS- noted that we should take a look at the proposed placement of the playground area to ensure that it will be safe.

**Multipurpose Fields:**
AL - noted that the community is evolving, and the new sports complex should reflect its growth. Soccer is increasing in popularity all over the City and Rancho’s small soccer field is not large enough to accommodate the demand. The new design should look to incorporate a full sized soccer field within the multipurpose field areas.

**Pool:**
CG- Noted that the new design should include at least one family changing room on each side.
AB- Where will training take place?
OA- The current scope includes a scoreboard with video capabilities that allow for training at the pool deck. A multipurpose room will also be available.

**Fitness Annex:**
ND: The original concept design for a prop K funded fitness annex can be viewed @ the South Los Angeles Sports Activity Center. The space must be geared towards the children to meet the line item scope.

OA: In the next meeting please provide more guidance from the VNOC as to which activities we should design the space floor. The space can be designed flexibly to accommodate dance classes (Ballet, Modern, Zumba, and African), workout equipment (Treadmills, punching bags, secure universal weight machine, stationary cycles, etc.) or gymnastics.

**General:**
EA: Please look to provide space for a small flexible office that could be used for the Neighborhood Council.
Next Meeting: October 21, 2015 @6:00
Attachments: None
Distribution: • Those present
Prepared by: Ohaji K. Abdallah

Date: 9-28-15

Unless notified otherwise, this Meeting Record shall be considered an accurate recording of discussions. Please address any corrections, omissions, or amendments within 7 days of receipt of the Meeting Record.