

**RANCHO CIENEGA**



**SPORTS COMPLEX**

**Local Volunteer Neighborhood Oversight Committee  
(LVNOC) Meeting No. 1**

**Thursday, September 24, 2015  
6:00 p.m. to 7:00 p.m.**

**Rancho Cienega Park Childcare Center  
Multipurpose Room  
5001 Rodeo, Los Angeles, CA 90016**

**Subject: Proposition K Project Scope**

**City of Los Angeles  
Council District 10 - Herb J. Wesson Jr. - Council President**

**Department of Public Works/ Bureau of Engineering  
Architectural Division/ Prop K- Kids for LA Program  
SPFA Architects**



PROPOSITION K - L.A. FOR KIDS PROGRAM  
**RANCHO CIENEGA SPORTS CENTER**  
Project: WO #E1907694

**LVNOC Meeting No. 1**  
**Local Volunteer Neighborhood Oversight Committee (LVNOC)**  
Rancho Cienega Childcare Center- Multipurpose Room  
5001 Rodeo Road, Los Angeles, CA 90016  
September 24, 2015  
6:00 p.m. to 7:00 p.m.

**Committee Members:**

Carol Gordon  
Chris Cowser  
Clint Simmons  
Eva Aubry  
Alida Lopez  
Dexter Cook  
Chris Shoaf

**AGENDA**

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|--|--------|
| <b>1. Introduction</b>   | 3 min  |
| <ul style="list-style-type: none"><li>◆ Council District #10- Herb J. Wesson Jr.</li><li>◆ City Staff (RAP &amp; BOE)</li><li>◆ LVNOC Members</li></ul>  |        |
| <b>2. Overview and Objectives</b>  | 5 min  |
| <ul style="list-style-type: none"><li>◆ Proposition K Program Requirements</li><li>◆ What is LVNOC and its role?</li><li>◆ Selection of the LVNOC Chairperson – ACTION ITEM</li></ul>  |        |
| <b>3. Project Description and Schedule</b>   | 10 min |
| <ul style="list-style-type: none"><li>◆ Scope of Work<ul style="list-style-type: none"><li>○ Fitness Annex</li><li>○ Lighting &amp; Shade Structure</li><li>○ Master Plan/Overall Project</li></ul></li><li>◆ Project Milestones</li></ul> |        |
| <b>4. LVNOC Discussion and related Actions</b>   | 20 min |
| <b>5. Community Comments and Questions</b>   | 20 min |
| <b>6. Next Steps</b>   | 2 min  |



**Project: Rancho Cienega Sports Complex**  
**List of Topics: Volunteer Neighborhood Oversight Committee**

**Bldg #TBD**

- Prop K & VNOC Objectives
- Selection of VNOC Chairperson
- Project Scope and Schedule
- Questions & Comments



**Project Phase: Design Development**

**W.O. #: E1907694**

**Address: 5001 Rodeo Road**

**MTG Location: Rancho Cienega Childcare Center**  
**5001 Rodeo Road, Los Angeles CA, 90016**

**Design Team: Bureau of Engineering, SPFA Architects**

**VNOC MTG Minute No.: 1**

**Date: 9-24-15**

**Time: 6:00-7:00 PM**

**Attendees: Name Organization/ Title Tel # / E-Mail**

Attendees:	Name	Organization/ Title	Tel # / E-Mail
	Eva Aubrey	EA VNOC Member	<a href="mailto:aubreyeva@yahoo.com">aubreyeva@yahoo.com</a>
	Clint Simmons	CS VNOC Chairperson	<a href="mailto:CSimmonspe1@gmail.com">CSimmonspe1@gmail.com</a>
	Alida Lopez	AL VNOC Member	<a href="mailto:Alilop3@ao.com">Alilop3@ao.com</a>
	Dexter Cook	EF VNOC Member	323-204-7536 <a href="mailto:cookdexter@gmail.com">cookdexter@gmail.com</a>
	Chris Cowser	CC VNOC Member	<a href="mailto:Ccowser68@gmail.com">Ccowser68@gmail.com</a>
	Carol Gordon	CG VNOC Member	<a href="mailto:Cgordonal@gmail.com">Cgordonal@gmail.com</a>
	Chris Shoaf	CSH VNOC Member	213-792-9099 <a href="mailto:ponytl10@aol.com">ponytl10@aol.com</a>
	Richard Williams	RW Community Member- Tennis Shop	323-333-5331
	Fred Williams	FW Community Member- Tennis Shop	310-343-3777
	Andre Brent	AB City of LA- RAP- Aquatics Division	<a href="mailto:Andre.brent@lacity.org">Andre.brent@lacity.org</a>
	Kimani Black	KB Council District 10- Council Deputy	<a href="mailto:Kimani.black@lacity.org">Kimani.black@lacity.org</a>
	Neil Drucker	ND City of LA/ BOE/ Prop K - Div. Manager	<a href="mailto:Neil.drucker@lacity.org">Neil.drucker@lacity.org</a>
	Kimberly Simonet	KS City of LA- RAP- Recreation Supervisor	<a href="mailto:Kimberly.simonet@lacity.org">Kimberly.simonet@lacity.org</a>
	Ralph Jordan	RJ City of LA- RAP- Park Supervisor	<a href="mailto:ralph.jordan@lacity.org">ralph.jordan@lacity.org</a>

**Project Milestones:**

9-21-2013	Design Competition Kick Off Meeting
2-3-2014	Design Competition Final Presentation
11-6-2014	Schematic Design Phase Notice to Proceed Issued
5-21-2015	Presentation to Cultural Affairs
9-11-2015	Design Development Notice to Proceed
9-25-2015	VNOC Meeting No. 1
10-21-2015	VNOC Meeting No. 2
* TBD	VNOC Meeting No. 3
* TBD	Construction Document Phase NTP
* TBD	Bid & Award Phase
* TBD	Construction
* TBD	Post Construction

Meeting Record Form:

Item No.	Subject	Action By	Date Required
<i>Subject Item Mtg. No.</i>	<i>When an item is completed, it will remain on the record for one more week to record the item as closed.</i>	<i>Person responsible for task</i>	<i>Day/Mo/Yr</i>

**Introductions**

1.1	<p>OA: Conducted the meeting as host, and began with open introductions.</p> <p>KB: Introduced the project goals as related to Council Office by the Community. Also reiterated the Council Office's stance to find the necessary funding to bring the full vision of the project to fruition.</p> <p>ND: Introduced the Prop K funded line items within the overall project, which include shading security lighting, and a fitness annex. Mr. Drucker also provided a detailed description of the Prop K agenda, program requirements, and the VNOC's purpose (see attachment No 1.).</p> <p>OA: Provided brief a description of the design competition process, and the selected design.</p>		
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**VNOC Chair Person Selection**

2.1	<p>CSH &amp; EA nominated Clint Simmons to be the VNOC Chairperson.</p> <p>A vote was taken and Mr. Simmons was officially selected as the VNOC Chairperson for this project via a unanimous decision.</p>		
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## Design Comments

3.1	<p>Comments were received from the VNOC members on the following subjects:</p> <p>Playground location: CS- noted that we should take a look at the proposed placement of the playground area to ensure that it will be safe.</p> <p>Multipurpose Fields: AL - noted that the community is evolving, and the new sports complex should reflect its growth. Soccer is increasing in popularity all over the City and Rancho's small soccer field is not large enough to accommodate the demand. The new design should look to incorporate a full sized soccer field within the multipurpose field areas.</p> <p>Pool: CG- Noted that the new design should include at least one family changing room on each side. AB- Where will training take place? OA- The current scope includes a scoreboard with video capabilities that allow for training at the pool deck. A multipurpose room will also be available.</p> <p>Fitness Annex: ND: The original concept design for a prop K funded fitness annex can be viewed @ the South Los Angeles Sports Activity Center. The space must be geared towards the children to meet the line item scope.</p> <p>OA: In the next meeting please provide more guidance from the VNOC as to which activities we should design the space floor. The space can be designed flexibly to accommodate dance classes (Ballet, Modern, Zumba, and African), workout equipment (Treadmills, punching bags, secure universal weight machine, stationary cycles, etc.) or gymnastics.</p> <p>General: EA: Please look to provide space for a small flexible office that could be used for the Neighborhood Council.</p>		
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**Next Meeting:** October 21, 2015 @6:00

**Attachments:** None

**Distribution:** • Those present

**Prepared by:** Ohaji K. Abdallah

**Date:** 9-28-15

***Unless notified otherwise, this Meeting Record shall be considered an accurate recording of discussions. Please address any corrections, omissions, or amendments within 7 days of receipt of the Meeting Record.***