HIGHLAND PARK RECREATION CENTER SPORTS COURT LIGHTING

LVNOC Meeting No. 1
Local Volunteer Neighborhood Oversight Committee

Wednesday, December 14, 2016
6:00 p.m. – 7:00 p.m.

Highland Park Recreation Center
6150 Piedmont Avenue, Los Angeles CA, 90042

Join us and participate in developing the project scope

City of Los Angeles
Council District #1 – Gilbert Cedillo, Council Member
Cd1.lacity.org

Department of Recreation and Parks

Department of Public Works/Bureau of Engineering
Project Managers
PROPOSITION K - L.A. FOR KIDS PROGRAM
HIGHLAND PARK RECREATION CENTER
SPORTS COURT LIGHTING
Project: C251-9 WO #E170505A

LVNOC Meeting No. 1
Local Volunteer Neighborhood Oversight Committee (LVNOC)
Highland Park Recreation Center
6150 Piedmont Avenue, Los Angeles, CA 90042
Wednesday, December 14, 2016
6:00 p.m. to 7:00 p.m.

Committee Members:
Paul Bonsell    Louie Calderon    Letty Lopez    Jose Lopez
David Dominguez  Teri Bonsell    Ivette Serna

AGENDA

1. Welcome and Introduction 5 min
   • Council District #1
   • City Staff (RAP & BOE)
   • LVNOC Members

2. Proposition K Overview 10 min
   • Prop K Program Summary
   • Brown Act
   • LVNOC Chairperson – Action Item

3. Project Scope 10 min
   • Prop K Project – Highland Park Recreation Center
     Sports Court Lighting

4. LVNOC & Community Discussion and Related Action 30 min
   • Feedback from LVNOC
   • Public Comments

5. Next Meeting 5 min
   • LVNOC Meeting No. 2 and No. 3 – to be determined

Written Material supporting agenda items can be reviewed by request at the Bureau of Engineering, Architectural Division, 1149 S. Broadway Suite 860 Los Angeles, CA 90015 between the hours of 8:00am and 4:00pm. Upon request, the Department of Recreation and Parks staff will provide reasonable accommodations to enable individuals with disabilities to participate in its meetings, including access to agenda materials in alternate formats. If you have a request for accommodations, please contact Kortley Norris at (213) 847-4875 at least two business days in advance to the LVNOC meeting. Any additional actions by the LVNOC during the meeting shall be considered part of the agenda. Copies of the Agenda’s meeting minutes once posted and any related documentation can be found at: http://propk.lacity.org/LVNOC.htm

Department of Public Works/Bureau of Engineering
Project Managers
MEETING MINUTES

Date: December 14, 2016
Time: 6:00 p.m. to 7:00 p.m.
Location: Highland Park Recreation Center
6150 Piedmont Avenue
Los Angeles, CA 90042

Attendees:

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Meeting Minutes:

1. Introduction

   Bureau of Engineering (BOE) staff and LVNOC members introduced themselves. Six LVNOC members were in attendance. Mr. David Dominguez who was originally nominated to serve as a LVNOC member was replaced with Mr. Alfredo Gonzalez, because Mr. Dominguez is an employee of the Department of Recreation and Parks (RAP). The agenda was distributed and the attendees were reminded to speak during the public comment portion of the meeting.

2. Project K Overview

   Rebecca Abano briefly described the program and its history. She also discussed the Brown Act - California's Open Meeting Law. Teri Bonsell was selected by LVNOC members to serve as the chairperson of the committee.
3. **Project Scope**

- Ali Hemmatbadi informed the attendees that the project is a Competitive Project. The project was approved through the competitive grant process and is titled, “Highland Park Recreation Center - Sports Court Lighting”, in the amount of $420,000. The scope of work is to replace existing lights for two (2) full and two (2) half basketball courts with LED (Light-emitting diode) lights. BOE stated that RAP plans to deliver this project using RAP on-call electrical vendors. The new LED light fixtures will be installed on existing light poles. If necessary, new poles will be added to the field.

4. **LVNOC Discussion/Comments, Public Comments**

The Project was discussed and comments were made by the LVNOC members and the community members.

The following items were discussed:

- Jose Lopez asked what will happen to the residual project budget if the project goes under budget. BOE replied and indicated that the money will be returned to be used for future Prop. K competitive grant projects.
- Paul Bonsell asked what the schedule is for completing the project. BOE stated that the plan is to complete the design by July 2017 and complete construction by July 2018.
- Ivette Serna asked how the scope of the project was determined. BOE stated that RAP completed a Grant Application. Kelly Werling (Recreation Supervisor) stated that a survey was sent to the recreation center to determine the need for the improvements. Based on the survey results it was determined that there was a need to improve the sports lighting at the basketball courts.
- Paul Bonsell and Ivette Serna mentioned that they believe that improving the sports lighting of the baseball field, T-balls and security lighting has priority over improving the sports lighting of the basketball courts. They asked how the scope of this project can be modified to include these items. BOE stated that they will discuss this inquiry with RAP. BOE stated that changing the scope of a project requires the approval of the Steering Committee and City Attorney. Conrado Terrazas (District Director) stated that he will try to find out if this project can be reprogrammed. BOE recommended that the community should communicate with the council office, if other lighting projects are required for the recreation center.
- Alfredo Gonzalez recommended that the scope of this project should remain the same, because trying to change it will delay this ongoing project further more.

5. **Next Steps**

- The next LVNOC meeting will be scheduled in early 2017 when design is developed. Notices will be posted by BOE, RAP and CD 1 at least 3 weeks prior to the scheduled meeting.

*Unless otherwise notified in writing, the Meeting Minutes shall be considered an accurate recording of the discussions. Please write or e-mail any corrections, omissions, or amendments by December 30, 2016 to the preparer.*

*Prepared By: Ali Hemmatbadi, Project Manager*

*Architectural Division*

*Department of Public Works/Bureau of Engineering*

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*Distribution: Attendees; LVNOC members; Cathie Santo Domingo, RAP; Sophia Pina Cortez, RAP; David Ooi, RAP; Neil Drucker, BOE*
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