

PROPOSITION K - L.A. FOR KIDS PROGRAM

HIGHLAND PARK RECREATION CENTER SPORTS COURT LIGHTING

LVNOC Meeting No. 1

Local Volunteer Neighborhood Oversight Committee

Wednesday, December 14, 2016
6:00 p.m. – 7:00 p.m.

Highland Park Recreation Center
6150 Piedmont Avenue, Los Angeles CA, 90042

**Join us and participate in
developing the project scope**

City of Los Angeles
Council District #1 – Gilbert Cedillo, Council Member
Cd1.lacity.org

Department of Recreation and Parks



Department of Public Works/Bureau of Engineering
Project Managers

PROPOSITION K - L.A. FOR KIDS PROGRAM
**HIGHLAND PARK RECREATION CENTER
SPORTS COURT LIGHTING**

Project: C251-9 WO #E170505A

LVNOC Meeting No. 1
Local Volunteer Neighborhood Oversight Committee (LVNOC)
Highland Park Recreation Center
6150 Piedmont Avenue, Los Angeles, CA 90042
Wednesday, December 14, 2016
6:00 p.m. to 7:00 p.m.

Committee Members:

Paul Bonsell Louie Calderon Letty Lopez Jose Lopez
David Dominguez Teri Bonsell Ivette Serna

AGENDA

- 1. Welcome and Introduction** 5 min
 - ◆ Council District #1
 - ◆ City Staff (RAP & BOE)
 - ◆ LVNOC Members

- 2. Proposition K Overview** 10 min
 - ◆ Prop K Program Summary
 - ◆ Brown Act
 - ◆ LVNOC Chairperson – Action Item

- 3. Project Scope** 10 min
 - ◆ Prop K Project – Highland Park Recreation Center Sports Court Lighting

- 4. LVNOC & Community Discussion and Related Action** 30 min
 - ◆ Feedback from LVNOC
 - ◆ Public Comments

- 5. Next Meeting** 5 min
 - ◆ LVNOC Meeting No. 2 and No. 3 – to be determined

Written Material supporting agenda items can be reviewed by request at the Bureau of Engineering, Architectural Division, 1149 S. Broadway Suite 860 Los Angeles, CA 90015 between the hours of 8:00am and 4:00pm. Upon request, the Department of Recreation and Parks staff will provide reasonable accommodations to enable individuals with disabilities to participate in its meetings, including access to agenda materials in alternate formats. If you have a request for accommodations, please contact Kortley Norris at (213) 847-4875 at least two business days in advance to the LVNOC meeting. Any additional actions by the LVNOC during the meeting shall be considered part of the agenda. Copies of the Agenda's meeting minutes once posted and any related documentation can be found at: <http://propk.lacity.org/LVNOC.htm>



CITY OF LOS ANGELES
Department of Public Works
Bureau of Engineering

**Highland Park Recreation Center Sports Court Lighting
Local Voluntary Neighborhood Oversight Committee (LVNOC) - Meeting No. 1**

MEETING MINUTES

Date: December 14, 2016
Time: 6:00 p.m. to 7:00 p.m.
Location: Highland Park Recreation Center
6150 Piedmont Avenue
Los Angeles, CA 90042

Attendees:

Name	Org/Dept/Firm	Telephone No.	E-mail
Ivette Serna	LVNOC Member	323 594 5191	ivette.serna.07@gmail.com
Leticia Lopez	LVNOC Member	323 630 4842	letti929@sbcglobal.net
Jose Lopez	LVNOC Member	323 630 4842	
Louie Calderon	LVNOC Member	323 403 7214	louiecalderon57@yahoo.com
Paul Bonsell	LVNOC Member	323 272 8604	ppbonsell@aol.com
Alfredo Gonzalez	LVNOC Member	310 227 6580	livinglegand5695@sbcglobal.net
Kelly Werling	Rec. Supervisor	213 485 8745	kelly.werling@lacity.org
Kortley Norris	Park Director	213 847 4876	kortley.norris@lacity.org
Kimberly Cole	Park coordinator	323 810 9320	kimberly.cole@lacity.org
David Dominguez	Rec. Assistant	323 350 4570	davidd614@yahoo.com
Conrado Terrazas	CD1 - District Director	323 550 1538	conrado.terrazas@lacity.org
Rebecca Abano	BOE	213 847 4711	rebecca.abano@lacity.org
Ali Hemmatabadi	BOE	213 847 4714	ali.hemmatabadi@lacity.org

Meeting Minutes:

1. Introduction

Bureau of Engineering (BOE) staff and LVNOC members introduced themselves. Six LVNOC members were in attendance. Mr. David Dominguez who was originally nominated to serve as a LVNOC member was replaced with Mr. Alfredo Gonzalez, because Mr. Dominguez is an employee of the Department of Recreation and Parks (RAP). The agenda was distributed and the attendees were reminded to speak during the public comment portion of the meeting.

2. Project K Overview

Rebecca Abano briefly described the program and its history. She also discussed the Brown Act - California's Open Meeting Law. Teri Bonsell was selected by LVNOC members to serve as the chairperson of the committee.

3. Project Scope

- Ali Hemmatabadi informed the attendees that the project is a Competitive Project. The project was approved through the competitive grant process and is titled, "Highland Park Recreation Center - Sports Court Lighting", in the amount of \$420,000. The scope of work is to replace existing lights for two (2) full and two (2) half basketball courts with LED (Light-emitting diode) lights. BOE stated that RAP plans to deliver this project using RAP on-call electrical vendors. The new LED light fixtures will be installed on existing light poles. If necessary, new poles will be added to the field.

4. LVNOC Discussion/Comments, Public Comments

The Project was discussed and comments were made by the LVNOC members and the community members.

The following items were discussed:

- Jose Lopez asked what will happen to the residual project budget if the project goes under budget. BOE replied and indicated that the money will be returned to be used for future Prop. K competitive grant projects.
- Paul Bonsell asked what the schedule is for completing the project. BOE stated that the plan is to complete the design by July 2017 and complete construction by July 2018.
- Ivette Serna asked how the scope of the project was determined. BOE stated that RAP completed a Grant Application. Kelly Werling (Recreation Supervisor) stated that a survey was sent to the recreation center to determine the need for the improvements. Based on the survey results it was determined that there was a need to improve the sports lighting at the basketball courts.
- Paul Bonsell and Ivette Serna mentioned that they believe that improving the sports lighting of the baseball field, T-balls and security lighting has priority over improving the sports lighting of the basketball courts. They asked how the scope of this project can be modified to include these items. BOE stated that they will discuss this inquiry with RAP. BOE stated that changing the scope of a project requires the approval of the Steering Committee and City Attorney. Conrado Terrazas (District Director) stated that he will try to find out if this project can be reprogrammed. BOE recommended that the community should communicate with the council office, if other lighting projects are required for the recreation center.
- Alfredo Gonzalez recommended that the scope of this project should remain the same, because trying to change it will delay this ongoing project further more.

5. Next Steps

- The next LVNOC meeting will be scheduled in early 2017 when design is developed. Notices will be posted by BOE, RAP and CD 1 at least 3 weeks prior to the scheduled meeting.

Unless otherwise notified in writing, the Meeting Minutes shall be considered an accurate recording of the discussions. Please write or e-mail any corrections, omissions, or amendments by December 30, 2016 to the preparer.

Prepared By: Ali Hemmatabadi, Project Manager
Architectural Division
Department of Public Works/Bureau of Engineering
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Distribution: Attendees; LVNOC members; Cathie Santo Domingo, RAP; Sophia Pina Cortez, RAP; David Ooi, RAP; Neil Drucker, BOE

SIGN IN SHEET

Project	Highland Park Sports Lighting		Work Order No.	E170505
Meeting Location	6150 Piedmont Ave. Los Angeles, CA 90042		Meeting Date	12/14/16
Subject	1st LVNOC meeting		Meeting Time	6:00 PM

Name	Position	Org/Dept/Firm	Telephone No.	E-mail
Ivette Serna	LVNOC member	Controller's Office	323-594-5911	ivette.serna.07@gmail.com
Kortley Norris	Park Director	RAP	213-847-4876	Kortley.Norris@lacity.org
Kimberly Cole	Park Coordinator	RAP	323-810-9320	Kimberly.cole@lacity.org
Leticia Lopez	LVNOC member	COMMUNITY	323-403-4842	leticia929@gmail.com
Lois Lopez	LVNOC member	Community	323-403-4842	loislopez@lacity.org
Louie Calderon	LVNOC Community Member	HLP	323-403-7214	LOUIE CALDERON 57@yahoo.com
David Dominguez	Recreation Assistant	RAP	323-3504570	dauidd614@yahoo.com
Paul Bonnell	LVNOC member LVNOC member		(323) 272-8604	pbbonnell@aol.com
Kelly Werling	Rec. Supervisor	RAP	(818) 485-9745	Kelly.Werling@lacity.org
COMPTON TENAZAS	CD 1-81	STRICT PLANNING	323-323-1538	50 - COMPTON TENAZAS@CITY.ORG
Alicia Gonzalez	LVNOC member Community	P.H.P. center	(818) 227-6870	livinglyne25695@sbcglobal.net
Ali Hemmatbadi	Project Manager	BOE	2138474714	alihemmatbadi@lacity.org
Rebecca Abano	"	"	2138474711	rebecca.abano@lacity.org